

# BiddingForGood

<https://bforg.com/symmesauction2018>

## Mobile Bidding Cheat Sheet

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**Register:** Click to create a BFG account. A credit card must be added to your account to be able to place a bid.



**Login:** Where a registered bidder can log on to access mobile bidding and reset password. Two guests can share an account and be logged on at the same time.



**Home:** No matter where you are, you will return to the auction home page.

After you Login, "My Items" and "Messages" appear at the top of the screen and you are ready to bid on items or make a donation:

**Search Bar:** Searches for terms included in the item name, description, special instruction and lot number.

**Browse Items:** To browse auction items by category.

**Donate Now:** Click here to make a cash donation to Symmes Elementary PTO.

**Order Tickets:** Click to purchase tickets used for games and food on Carnival night. Pre-sale tickets will be available at a discount until the week before Carnival.

**Bid Amount:** Enter the dollar amount you wish to bid on the current item. There are 2 ways to bid:

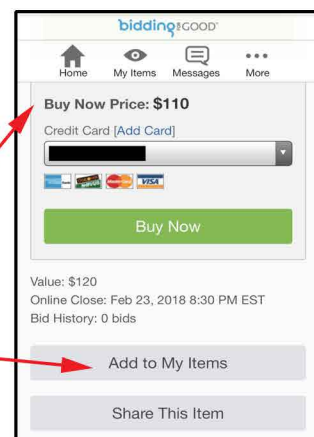
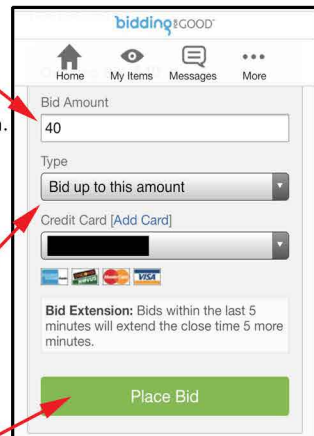
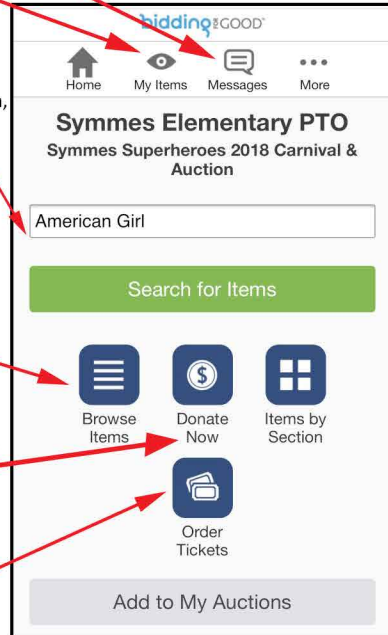
**#1 Bid up to this amount:** Enter the max amount you wish to pay for the selected item. BFG will automatically increase your bid by the minimum allowed increment up to this amount. If outbid beyond your max you may manually increase your bid again. Max bids may be increased until the auction closes.

**#2 Bid exactly this amount:** Enter the exact dollar amount you wish to bid for the selected item. If outbid you will receive a message asking if you'd like to increase the bid.

**Place Bid:** Make certain your bid is correct before clicking Place Bid. Once submitted bids cannot be retracted.

**Buy Now:** Don't want to risk losing your favorite item? Items may be purchased for a flat fee at the Buy Now price listed.

**Add to My Items:** To watch an item and bid later.



**Messages:** Click here to view Unread or All Messages. All notifications are stored here until clicked on marked as read.

After placing a bid, a **notice will appear** to confirm your bid and tell you if you are the leading bidder. **Outbid notifications** also appear at the top of the screen when they occur. Click on the message to place another bid.

**My Items:** Click here to view All your bids, including those you are Leading and Not Leading.

**Stop Watching This Item:** Click to remove an item from your "My Items" and stop receiving messages. This does NOT remove your bids!

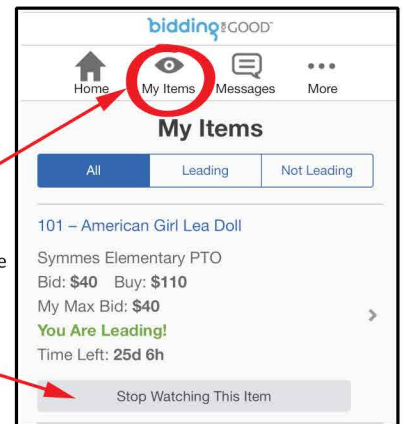
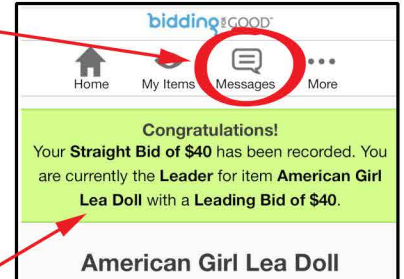
**More:** Click to access additional features.

**Nickname:** When registering with BFG you are assigned an anonymous 'Nickname'. You may change it here but other bidders will see it beside your bids.

**Shipping Address:** Please note Symmes auction items will not be shipped to local winning bidders. Items must be picked up at Carnival or via coordinated pick-up following Carnival (if not present).

**Credit Cards:** Select to view your current card and/or add a new credit card to your account. One card must be on file to place bids.

**Text Messages:** Enter mobile number to receive bid alerts via text. Enjoy the Carnival without worrying about always checking your items or losing your favorites!



**AUCTION CLOSES @ 8:30 PM:** You will receive an email for each item you win. If present at Carnival, please proceed to Check-Out at the auction tables in the gym at 8:45PM. If not in attendance you will be contacted for pick up of your items.

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